



UKIAH, CALIFORNIA

AIR POLLUTION CONTROL OFFICER *or* DEPUTY AIR POLLUTION CONTROL OFFICER MENDOCINO COUNTY AIR QUALITY MANAGEMENT DISTRICT

OFFICER: \$115,731–\$140,691 DOE/DOQ | DEPUTY OFFICER: \$93,641–\$113,817 DOE/DOQ

DO YOU BELIEVE THE HEALTH AND SAFETY OF A COMMUNITY STARTS WITH THE VERY AIR THAT WE BREATHE? Are you committed to a sustainable future for us all? If so, you'll be excited to hear that the Mendocino County Air Quality Management District (District) is seeking either an Air Pollution Control Officer OR a Deputy Air Pollution Control Officer to oversee/support the activities of this essential organization, including nine staff with an operational budget of approximately \$1.5 million and over \$1.8 million in grant programs. Both levels will support the District's mission to safeguard our air by adopting policies and procedures that meet current laws and regulations and championing initiatives, such as finding grant funding to assist the local community with California's upcoming electric vehicle transition. The ideal candidate will have strong leadership skills with general knowledge of engineering, science and/or mathematic principles to assist in the review and oversight of staff's emissions calculations. They will balance these technical skills with interpersonal skills, such as verbal public communication, relationship building, and collaboration. Both levels offer a highly rewarding opportunity to work closely with the public, outside agencies, and state and federal legislators and officers to implement measures that will reduce air pollution and enhance the well-being of everyone. *If you are eager to lead an essential District that supports the community with the unique environmental challenges of California, apply today!*



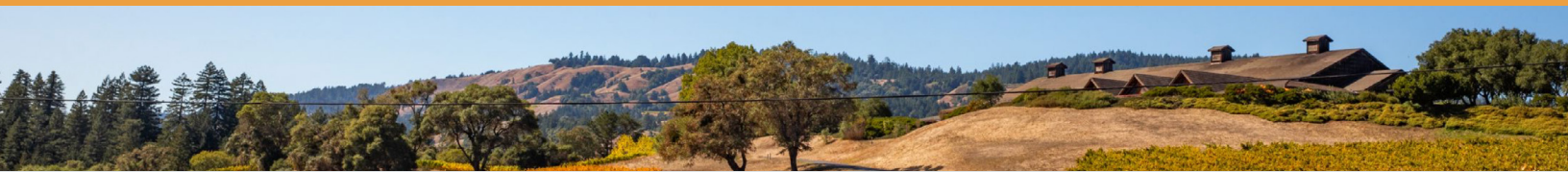
THE COMMUNITY

MENDOCINO COUNTY OFFERS A CAPTIVATING BLEND OF NATURAL BEAUTY, vibrant communities, and a relaxed lifestyle. Nestled along the stunning coastline of Northern California, the county's approximate 91,600 residents enjoy an area that boasts breathtaking vistas of the Pacific Ocean, towering redwood forests, and rolling hills. The region's strong commitment to sustainability and organic farming creates a flourishing farm-to-table culture, making it a haven for food enthusiasts and artisans. Additionally, its tight-knit communities foster a sense of belonging, where neighbors become friends and support one another. With an abundance of recreational activities, outdoor enthusiasts can explore miles of pristine hiking trails, go fishing in scenic rivers, or relax on the idyllic beaches. Mendocino County's rich cultural heritage is celebrated through local festivals, art galleries, and live performances, showcasing the talents of its residents. Mendocino County's economy is based on agriculture, timber, tourism, and a growing retail and service center. Ukiah is the county seat with a population of approximately 15,751 residents.

THE DISTRICT

THE MENDOCINO COUNTY AIR QUALITY MANAGEMENT DISTRICT (DISTRICT) is on an essential mission to safeguard and manage the very air we breathe—a vital public resource that holds the key to the community's well-being. The Mendocino County Board of Supervisors, a dedicated five-member Board of local elected officials, oversees the District. The District is one of 35 local Air Districts in California, functioning with a staff up to nine to provide inspection, permitting, enforcement, air monitoring, engineering, and administrative duties. It is part of the North Coast Air Basin and is an attainment for all federal Ambient Air Quality Standards, as well as all state health-based standards.

**DISTRICT
ORG CHART**



THE JOB

THE AIR POLLUTION CONTROL OFFICER (OFFICER) WILL OVERSEE the activities of the District, while the Deputy Air Pollution Control Officer (Deputy Officer) will support these efforts and act as the Officer in their absence. Both levels will serve as subject matter experts in air pollution control, often compiling reports, making presentations, and answering questions from elected officials and the community. The Officer or Deputy Officer will oversee their highly tenured team and work to develop core objectives and goals for the District. They will also develop and oversee an approximate operating budget of \$1.5 million. This leader will work to regulate a variety of facilities while collaborating with many partners, cooperating and regulatory agencies, in addition to the public. Other core functions include staying up to date on rules and regulations, leading regulation adoption processes, calculating project impacts, and serving as an effective representative of the District. The Officer and Deputy Officer have a highly rewarding role in the protection of an essential public resource—clean, breathable air.

AGENCIES & GRANT PROGRAMS



THE IDEAL CANDIDATE

FOR BOTH THE OFFICER AND DEPUTY OFFICER LEVELS, the ideal candidate will have a general understanding of applicable health and safety codes, along with a working knowledge of California regulations pertaining to air pollution control. They will balance the necessary interpersonal skills for these roles with a high level of technical expertise, involving logical reasoning, science, engineering, and/or mathematic principles, and the ability to learn quickly to assist in the review and oversight of staff's emissions calculations. The ideal candidate will be a strong communicator and comfortable as a public speaker, regularly presenting to the public, the Board, state and federal legislators, and public officials. They will possess solid people management skills, training and overseeing a team of solutions-focused professionals. Someone who is fiscally savvy, strategic, and will maximize the effectiveness of the District's mission is ideal for these important roles.



The Ideal Candidate will also:

- ▶ Maintain a sense of trust with the Board and the community.
- ▶ Use data and logical thinking to find solutions.
- ▶ Be detail oriented and highly analytical.
- ▶ Manage many competing priorities simultaneously.
- ▶ Show an eagerness to answer a range of inquiries.
- ▶ Possess relationship-building skills.
- ▶ Have a solid understanding of how air districts work within the California and Federal structure of air regulation.

EMPLOYMENT STANDARDS

Any combination of related education, training, and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

OFFICER. Six (6) or more years of progressively responsible experience in air quality or closely related field, with a minimum of two (2) years in a supervisory capacity

DEPUTY OFFICER. Three (3) or more years of progressively responsible experience in air quality or closely related field, with a minimum of two (2) years in a supervisory capacity; or any combination of education, training, and experience equaling a total seven years

BOTH

- ▶ Bachelor's degree, or equivalent, from an accredited college or university in a technical discipline, or a related field

REQUIRED CERTIFICATIONS

OFFICER: Visible Emissions Evaluation Certification

DEPUTY OFFICER: Possession of, or ability to obtain, a Visible Emissions Evaluator Certificate within 12 months from date of appointment

BOTH

- ▶ Completion of Advanced Enforcement Training through the California Air Resources Board and/or Federal EPA within twelve (12) months of employment
- ▶ Valid Driver's License



UPCOMING PROJECTS, CHALLENGES, & OPPORTUNITIES

- ▶ Preparing the District and community for the California electric vehicle transition
- ▶ Pursuing additional grant funding to support community-wide progress



SALARY & BENEFITS

Annual salary of **\$115,731–\$140,691 DOE/DOQ (Officer)** or **\$93,641–\$113,817 DOE/DOQ (Deputy Officer)** and an attractive benefits package that includes:

RETIREMENT. Provided under the 1937 Act and enrollment in Social Security.

SALARY INCREASE. Longevity increase to the base rate of pay after intervals of continuous County employment, refer to the MOU's linked below for each position's increase rate.

MEDICAL, DENTAL, VISION INSURANCE. County pays 75% of coverage for employees and their dependents.

DEFERRED COMP. 457 deferred compensation plans with up to 4% of salary contribution matched by the County.

OTHER INSURANCE. Group Life and Disability Insurance.

SICK LEAVE. 15 days per year.

EDUCATION, TRAINING & HEALTH STIPEND. \$1,500 annually for education, training, and wellness expenses.

VACATION. Beginning with two weeks, increasing periodically to five weeks after 15 years of service.

HOLIDAYS. 11 paid per year.

MANAGEMENT LEAVE. 48 hours per year.

VEHICLE ALLOWANCE. \$250 per month.

[VIEW THE APCO'S
DEPARTMENT HEAD MOU](#)

[VIEW THE DAPCO'S
UNREPRESENTED RESOLUTION MOU](#)



HOW to APPLY

Applicants will be reviewed on an ongoing basis, apply immediately for consideration at:

INTERVIEW PROCESS. Interviews will take place on an ongoing basis and will consist of two rounds of virtual interviews, followed by an in-person interview with the Board of Supervisors for candidates selected to move forward.

[W B C P J O B B O A R D](#)



Please contact your recruiter, **Wendi Brown**, with any questions: wendi@wbcpinc.com
541.664.0376 (direct) | **866.929.9227** (toll-free)