



CAREER OPPORTUNITY
For a More Affordable, Connected, Diverse, Healthy, and Vibrant Bay Area!

DEPUTY EXECUTIVE DIRECTOR OF METRO PLANNING & POLICY

METROPOLITAN TRANSPORTATION COMMISSION (MTC)

SAN FRANCISCO, CA ANNUAL SALARY: \$269,500–\$322,089 DOE/DOQ

THE METROPOLITAN TRANSPORTATION COMMISSION (MTC) IS SEEKING A DEPUTY EXECUTIVE DIRECTOR OF METRO PLANNING & POLICY. This executive-level position is key to the overall success of the Metropolitan Transportation Commission and Association of Bay Area Governments organizations. MTC is the metropolitan planning organization (MPO) and regional transportation planning agency (RTPA) for the San Francisco Bay Area. The Association of Bay Area Governments (ABAG) is the council of governments (COG) for the Bay Area. The Deputy Executive Director is a newly created position and oversees 110 staff and a work program of over \$200 million with a focus on initiatives that connect communities, house residents, and protect the environment.

The Deputy Executive Director will lead major policy and planning initiatives—including the development and implementation of activities associated with the region’s long-range plan and regional housing needs assessment. They will recommend funding allocations and advocacy priorities that align and further the region’s current long-range plan, Plan Bay Area 2050. The ideal candidate will bring a wealth of experience in metropolitan planning and policy, particularly in areas of transportation, land use, housing, and environmental sustainability practices, and have a keen understanding of the multifaceted challenges in large and diverse regions. These challenges may include connectivity, affordability, accessibility, financial constraints, and multi-layered partnership and decision-making. This leader will demonstrate enthusiasm for innovation, collaboration, process improvement, and streamlined systems. **Apply now to strategize the future of transportation, land use, housing, and resilience in the Bay Area!**

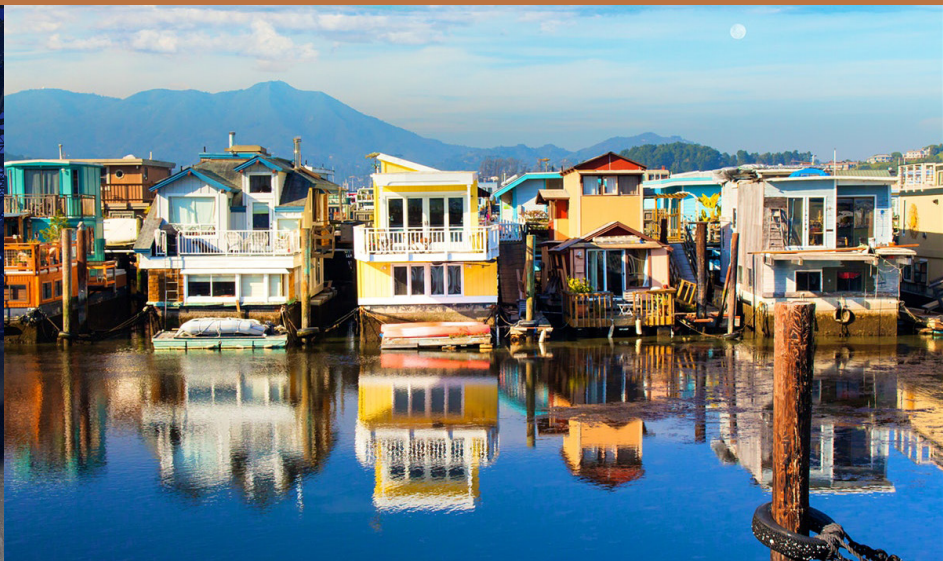


**METROPOLITAN
TRANSPORTATION
COMMISSION**



The Community

THE NINE-COUNTY BAY AREA IS A FORWARD-THINKING and culturally diverse region with natural beauty, economic opportunity, vibrant art, music, and sport scenes, and top academic institutions. From the innovation of the Silicon Valley to the historic neighborhoods of Oakland, San Jose, and San Francisco to the farmlands and vineyards throughout the region, the nine-county Bay Area offers an unparalleled collection of people, innovation, and adventure.





The Organization(s) + Governance Structure

WITH A TEAM OF OVER 400 EMPLOYEES, the Metropolitan Transportation Commission (MTC) operates from its headquarters nestled in a striking and architecturally distinctive building on Beale Street. The agency is a single staff supporting two distinct government entities, MTC and ABAG.

ABAG is a public entity created by local governments to meet their planning and research needs related to land use. ABAG also hosts a number of joint powers and administrative entities related to environmental and water resource protection, disaster resilience, energy efficiency and hazardous waste mitigation, financial services and staff training to local counties, cities, and towns.

MTC is the transportation and housing planning, coordinating and financing agency for the nine-county San Francisco Bay Area. It functions as both the regional transportation planning agency—a state designation—and, for federal purposes, as the region’s Metropolitan Planning Organization (MPO). Its responsibilities include, but are not limited to: development and adoption of a Regional Transportation Plan, inclusive of the Bay Area’s mass transit, highway, local streets and roads, airport, seaport, rail, bicycle and pedestrian services and facilities; allocation and monitoring of state and federal transportation assistance funds; legislative and advocacy roles for smart growth, air quality and congestion management; and transportation services for elderly, disabled and low-income individuals.

Since 1998, MTC has served as the Bay Area Toll Authority (BATA) responsible for administering all toll revenue from the seven state-owned bridges. BATA has an “AA” credit rating and utilizes this to issue toll revenue bonds to finance bridge, highway, and transit construction projects. In 2019 the Legislature designated MTC as the Bay Area Housing Finance Authority (BAHFA), its newest “hat” in a widely expanding portfolio, which also includes a Joint Powers Authority arrangement as the Bay Area Infrastructure Financing Authority (BAIFA) dealing with express lane development and management, among other capacities. In addition, MTC manages the Clipper universal transit fare card program and the 511 traveler information system, which can be accessed by phone or on the Web at [511.org](https://www.511.org).



The Sections

THE METRO PLANNING AND POLICY PORTFOLIO, to be overseen by the Deputy Executive Director, includes the following sections:

- ▶ Legislation & Public Affairs
- ▶ Regional Planning Program
- ▶ SF Estuary Partnership
- ▶ Funding Policy & Programs
- ▶ Data
- ▶ Bay Area Regional Collaborative



CURRENT FOCUS AREAS

- ▶ Development and Implementation of the Regional Transportation Plan/ Sustainable Communities Strategy (Plan Bay Area 2050/+)
- ▶ Funding and Investment Decisions
- ▶ Public Engagement
- ▶ Legislative Advocacy
- ▶ Data and Visualization Tools
- ▶ State of the Estuary
- ▶ Resilience Efforts
- ▶ Technical Assistance
- ▶ Various Planning, Policy and Analytical Efforts

The Job

THE DEPUTY EXECUTIVE DIRECTOR OF METRO PLANNING AND POLICY

is a newly created position that reports to the Chief Deputy Executive Director and is part of the executive leadership team. The Deputy Executive Director is a newly created position and oversees 110 staff, all Planning and Policy sections, and a work program of over \$200 million with a focus on initiatives that connect communities, house residents, and protect the environment. They will collaborate closely with their team to provide sound fiscal and operational oversight, lead policy change and advocacy strategies, and advance planning efforts for the region's future. Advocacy, strategy, negotiation, and influence will be key facets of this role. The Deputy Executive Director will present in public, national and international forums, and provide data, reports, and presentations to elected officials, regional partners, and executive team members.

The Ideal Candidate

THE IDEAL CANDIDATE WILL BE AN ORGANIZED, strategic, enthusiastic, and influential leader. They will have excellent problem-solving skills, be adept at building relationships and trust, and use drive and energy to get things done. The Deputy Executive Director of Metro Planning & Policy will be a collaborative team player with a breadth of experience in both planning and policy, particularly in areas of transportation, land use, housing, environmental sustainability, and resilience practices. The successful candidate for this role will have familiarity with key government, community-based organization and business partners, funders, regulators, and stakeholders; familiarity with regional transportation, land use, and environmental planning and funding requirements and practices; knowledge of the diverse issues facing urban, suburban, and rural areas, and the specific equity, environmental and economic goals of the Bay Area. Moreover, the Deputy Executive Director will approach programs through a lens focused on equity and inclusion, environmental sustainability and resilience, and long-term viability. The Deputy Executive Director will demonstrate enthusiasm for process improvement and policies that meet the needs of a diverse community. Background experience in leading planning and policy solutions in the Bay Area or in a similarly complex region is desired for success in this role.



MINIMUM QUALIFICATIONS

Any combination of training and experience that would provide the required knowledge, skills, and abilities listed. A typical way to obtain the required qualifications would be:

Education: Bachelor's degree in a related field from an accredited college or university.

Experience: Eight (8) years of increasingly responsible experience leading and managing a division or department in work related to the position. Experience should include a minimum of four (4) years senior management experience in the related to the sections/departments overseen by the position.

DESIRED

Education: Master's degree from an accredited college or university in a related field.

Experience: Experience working with a like-sized public agency.

Salary & Benefits

An annual salary of **\$269,500–\$322,089 DOE/DOQ**, PLUS a generous benefits package which includes:

RETIREMENT. Public Employees Retirement System (PERS); employee contributes a portion of gross salary on a pre-tax basis. MTC is subject to California Pension Reform and will offer two pension plans. The plan in which this employee is enrolled will be based on the individual's history of PERS membership.

HEALTH INSURANCE. Available through the Public Employees' Retirement System (premiums are shared between agency and employee).

DENTAL INSURANCE. Agency-paid (dependent coverage shared by the employee and MTC).

VISION INSURANCE. Agency-paid, employees only (dependent coverage is paid in full by employee).

ADDITIONAL INSURANCE. Agency-paid Life, AD&D, Short Term and Long Term Disability Insurance. Voluntary Supplemental life insurance.

HOLIDAYS. 11 paid holidays per year.

VACATION. One day per month paid vacation leave; for each year of service, an additional day per year is granted to a maximum of 25 days per year.

SICK LEAVE. One day per month paid sick leave, with no limit to the amount of sick leave that can be accumulated (may cash out up to 240 hours of accumulated sick leave upon separation from the Agency).

PERSONAL BUSINESS LEAVE. Up to three (3) days per year depending upon date of hire.

MONTHLY TRANSIT/PARKING SUBSIDY

DEFERRED COMPENSATION: Alternative employee-paid payroll savings plans available.

FLEXIBLE SPENDING. Two voluntary employee-paid pre-tax dependent care and flexible spending accounts available for employees.

HOW TO APPLY

For first consideration, apply by **MAY 29** by completing an application and attaching your cover letter and resume at:

WBCP JOB BOARD

SAVE THE DATES. Interviews will take place virtually on **JUNE 18**, with finalists moving forward to in-person interviews on **JUNE 26 and JUNE 27**. Candidates must be available for both interview dates.

QUESTIONS? Please contact your recruiter, Josette Reina-Luken, with any inquiries.

josette@wbcpinc.com

541.226.1698



**The Metropolitan Transportation Commission is an equal opportunity, non-discriminatory employer. The MTC provides all employees and applicants with an equal opportunity in every aspect of the employment experience regardless of race, color, religion, sex, age, national origin, physical handicap, medical condition, or marital status.*