



FAMILY COURT SERVICES MANAGER

SUPERIOR COURT OF CALIFORNIA, COUNTY OF SACRAMENTO
Family Law Court Services Section—Family Law Division

Annual Salary: \$120,176–\$146,304 DOE/DOQ

SACRAMENTO SUPERIOR COURT SEEKS a Family Court Services Manager with an unwavering commitment to ensuring that justice is served with empathy and compassion. This position plays a vital role in serving the community. This Manager will oversee a team of 12 Child Custody Recommending Counselors (Counselors) who handle mediation and investigative services for Family Law Court Services. They are also responsible for guiding consistency and addressing complex legal and clinical issues, ensuring that the best interests of children are considered within the statutory court system. The ideal candidate will have experience testifying and serve as an expert witness. Extensive knowledge of domestic violence and the ability to handle confrontations are essential in this position. The Manager needs to be an unbiased presence, capable of diffusing tense situations, and ensuring that the mediation process remains neutral. Beyond the courtroom, the Manager's influence extends to the community, instilling confidence in a system that can be overwhelming. Serve as a guardian of justice for the most vulnerable members of our society—*apply today!*



Sacramento City Hall



Veterans' Day Parade

the COUNTY

SACRAMENTO, CALIFORNIA, IS A METROPOLITAN CITY where you will find cultural attractions to inspire you, cutting-edge cuisine to impress you, and history to enrich you. Located at the confluence of the Sacramento and American Rivers, Sacramento provides an abundance of outdoor venues for recreational activities such as hiking, biking, fishing, and much more. As the sixth-largest city in California and the state capital, Sacramento is the state's political center as well as an ideal location to work, live, and raise a family. Sacramento is centrally located and has a diverse population and a wide array of year-round activities.



2nd Street, Second Saturday



Golden 1 Center

the ORGANIZATION

THE SUPERIOR COURT OF CALIFORNIA, County of Sacramento provides fair, equal, and impartial access to justice by resolving and adjudicating legal matters to ensure and protect the fundamental rights for all. With approximately 800 employees, six courthouses, and an approximate budget of \$146 million, the Court serves justice for Sacramento County's approximately 1.6 million residents. Sacramento Superior Court is organized in 12 Divisions: Civil, Criminal, Family Law and Probate, Juvenile, Traffic, Small Claims and Unlawful Detainer, Executive, Judicial Services, Facilities, Financial Services, Human Resources, Information Technology and Legal Research.

Sacramento Superior Courthouses, including:

GORDON D. SCHABER SACRAMENTO COUNTY COURTHOUSE. The main courthouse contains Civil and Criminal Courtrooms, the Executive Office of the Court, and the general civil and criminal case processing support services.

WILLIAM R. RIDGEWAY FAMILY RELATIONS COURTHOUSE. For Family Law and Probate cases, and Juvenile Dependency.

CAROL MILLER JUSTICE CENTER. For Traffic, Small Claims, and Unlawful Detainer cases.

HALL OF JUSTICE. For Civil Law and Motion and Civil Settlement Conferences.

JUVENILE COURTHOUSE. For Juvenile Delinquency cases.

LORENZO PATIÑO HALL OF JUSTICE. For Criminal cases.

the DIVISION—FAMILY LAW

THE FAMILY LAW DIVISION IS OVERSEEN by the Director of Operations for Family Law and Probate and includes 137 employees working in the programs of Family Law, including Family Law Court Services; Probate; Department of Child Support Services (DCSS); and Facilitator's Office, including the Self-Help Unit. The Division is staffed by managers; supervisors; attorneys; counselors; probate investigators; probate file examiners; deputy clerks; courtroom clerks; court reporters; paralegals; administrative analysts; and other administrative support.

Featured Program

CLICK LINK

FAMILY LAW COURT SERVICES. Performs Confidential Mediation and Child Custody Recommending Counseling for parties who have established a case in Sacramento County. It also provides assessments for under-age marriage and domestic partnership permissions, and emancipation evaluations. These services are provided free of charge by experienced Child Custody Recommending Counselors (or Counselors) who have master's degrees, specialized training, and experience working with children and families. The areas of specialized training include, but are not limited to conflict resolution, parenting techniques, children's developmental stages, domestic violence, substance abuse, and child abuse and neglect.

the JOB

THE FAMILY COURT SERVICES MANAGER is primarily responsible for the clinical supervision of the Division's 12 Counselors, with a small case load. Reporting to the Director of Operations, this role will develop and implement training for staff; monitor and evaluate programs; and develop specific proposals to meet goals. They will consistently track relevant legislation and bills and make policy recommendations. As Counselors will be involved in tense and confrontational family disputes, the Family Court Services Manager will investigate allegations of Counselor bias and serve as a sounding board for staff. The Manager will support frustrated family members by showing empathy and understanding, explain the role of Family Law Court Services, and make recommendations. In particular, the Manager will refer them to the Family Law Self-Help Center, where they can access resources, get important packets and forms, and prepare for legal proceedings. Eighty-three percent of litigants in Family Law and Probate do not have attorneys—making this work incredibly important to the fair and equal administration of justice.



the IDEAL CANDIDATE

THE IDEAL CANDIDATE will be deeply passionate about serving vulnerable members of society. They will be a capable supervisor, with extensive experience understanding domestic violence, the effects of trauma, drug dependency, systems of abuse, systemic inequity, and court procedure. The Manager will be an emotionally intelligent leader who serves as a neutral party in times of extreme stress. Excellent conflict resolution is necessary in this work, as well as patience and active listening skills. It is important that the Manager has an open-door policy, remaining responsive and accessible when Counselors need support.

The ideal candidate has the following core competencies...

Empathetic: Understands the feelings of individuals involved in family law and probate cases.

Objective: Maintains impartiality and avoids personal biases in assessing and addressing complex family situations.

Compassionate: Demonstrates genuine care and concern for the emotional well-being of those facing challenging family circumstances.

Decisive: Makes informed and timely decisions, particularly in cases where the well-being of children and vulnerable individuals is at stake.

Resilient: Able to withstand and navigate through emotionally charged situations and provide stability and support.

Analytical: Capable of critically evaluating legal and clinical aspects of cases to make conscious and fair decisions.

Team Player: Collaborates effectively with colleagues, judges, and court personnel to achieve common goals and uphold the Court's mission.

Proactive: Anticipates potential challenges and takes initiative to implement improvements within the Family Law Court Services program.



City Of Trees festival



Sacramento skyline

MINIMUM QUALIFICATIONS

Education: Master's degree from an accredited college or university in Psychology, Social Work, Marriage, Family and Child Counseling, or other behavioral science related to marriage and family interpersonal relationships.

Experience: Four (4) years counseling experience dealing with families on issues related to the physical, sexual, and emotional safety of children which includes two (2) years of lead or supervisory experience.

License: Possession of a license as a Psychologist, a Marriage Family Therapist (MFT), in Clinical Social Work (LCSW), or as a licensed physician with a board certification in Psychiatry or with completed residency in Psychiatry.

SPECIAL REQUIREMENTS

- Candidates must be able to pass a criminal history information background check.



State Capitol Bldg



River Cats Stadium



Sacramento neighborhood

SALARY & BENEFITS

A salary of **\$120,176–\$146,304 DOE/DOQ** and an attractive benefits package that includes:

RETIREMENT BENEFITS. SCERS
(Sacramento County Employees' Retirement System).

RETIREE HEALTH PLAN

HEALTH INSURANCE. Options of Kaiser Permanente, Sutter Health Plus, and Western health Advantage.

DENTAL AND VISION INSURANCE

LIFE INSURANCE. \$50,000 for employees and \$5,000 for dependents.

STATE DISABILITY INSURANCE (SDI)

LONG TERM DISABILITY INSURANCE

FLEXIBLE SPENDING ACCOUNT

DEFERRED COMPENSATION.

Voluntary 457(b) deferred compensation plan.

PAID PARENTAL LEAVE. Up to 160 hours of paid parental leave after one year of employment.

VACATION LEAVE

PAID HOLIDAYS. 14 paid holidays annually, PLUS four (4) floating holidays.

SICK LEAVE. Accrues without limit at a rate of 5 hours per pay period.

EMPLOYEE ASSISTANCE PROGRAM

OTHER PERKS. Transit Pass, Parking Stipend, and Tuition Reimbursement

HOW *to* APPLY

For first consideration, apply **ASAP** at:

SAVE THE DATES. Interviews will take place on a continuous basis as qualified candidates are identified.

WBCP JOB BOARD



Please contact Human Resources Analyst,
Fatema Weish, with any questions: **916.874.3032**
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