

### **SELECTION PROCESS:**

1. **Application Review:** Review applications to determine those applicants who meet the employment standards.
2. **Application Ranking:** Candidates who meet the employment standards will be evaluated and scored. Candidates' final score and rank on the eligibility list will be determined by the information provided on their application. This step will be eliminated if there are fewer than eleven (11) qualified applicants.
3. **Selection Interviews:** The first round of interviews will be virtual and take place on May 5<sup>th</sup>. Finalists will move forward to in-person interviews on May 12<sup>th</sup>.

Applicants must receive a percentage score of at least 70 on the application ranking to be placed on an employment list. An adjustment may be made to raw scores based on factors listed in Civil Service Rule VI. Those candidates who are successful in the selection process will have their names placed on the employment list for a minimum of three months. At the time the employment list is established, all candidates will receive written notice of their score on the exam(s), rank on the employment list, and exact duration of the employment list.

The appointee must satisfactorily complete a one-year probationary period.

### **REASONABLE ACCOMMODATIONS:**

The County of Santa Barbara is committed to providing reasonable accommodation to applicants. Qualified individuals with disabilities who need reasonable accommodation during the application or selection process should contact the recruiter listed on the job posting. We require verification of needed accommodation from a professional source, such as a Medical Provider or a learning institution.

### **DISASTER SERVICE WORKER:**

Pursuant to Governmental code section 3100, all employees with the County of Santa Barbara are declared to be disaster service workers subject to such disaster service. Activities as may be assigned to them by their superiors or by law.