

# EXECUTIVE VICE PRESIDENT CENTER POINT

**SALARY RANGE: \$165,000–\$185,000 DOE/DOQ**

**OUR MISSION:** Provide comprehensive social, educational, vocational, medical, psychological, housing and rehabilitation services to combat social problems such as substance abuse, poverty, unemployment and homelessness.

**Center Point, a California-based non profit agency providing outpatient and residential behavioral health, housing and vocational services, seeks an Executive Vice President.** Our ideal candidate will be a leader with passion, experience, vision and dedication to serving our communities. The successful candidate will be a behavioral health professional with comprehensive knowledge of California's behavioral health and recovery services, and experience overseeing the inner workings of a complex multi-million dollar organization with several facilities and services offered across a vast geographic area. Additionally, the ideal candidate will be an innovative executive leader who is passionate about collaborating across health and human services agencies in various local and state agencies, and other community-based organizations. The candidate must be dedicated to health equity and cultural humility and have experience working with persons, and their families, living with mental health, housing, and substance use challenges. *Apply today to join our team and make a difference in the lives of the thousands of individuals we serve.*





# THE COMMUNITY

**MARIN COUNTY, CALIFORNIA**, is home to a community of approximately 250,000 engaged and culturally diverse residents. Marin is located in the North Bay across the Golden Gate Bridge from San Francisco and adjacent to the vineyards of Napa and Sonoma Counties. Marin is a highly desirable place to live and is known for its combination of rural and suburban lifestyles, excellent schools, entertainment and recreational activities, and a mild climate year-round. Outdoor recreation in Marin County includes whale migration and bird watching, garden tours, golf, hiking, running, mountain biking, horseback riding, sail boarding, surfing, fishing, boating, kayaking, and canoeing.





# The Organization: Who We Are

For more than forty-nine years Center Point has provided the foundation for change for many families and individuals by assisting them to become responsible members of our communities and we have established a reputation as a leader in the field! Center Point's services facilitate the process of rehabilitation by helping individuals reclaim self-worth and dignity. Typical clients include veterans, the homeless, incarcerated individuals, ex-offenders who need services, and individuals with mental health and/or substance abuse problems. Equipped with new skills for living and working, and assisted with employment and housing, Center Point program graduates return to their communities ready to assume responsibility for themselves and others. Click [HERE](#) to learn more about our history, or go to [www.cpinc.org](http://www.cpinc.org).

Center Point, Inc. has expanded over the years to become one of the nation's leading health and social services agency with programs in California and Texas; and is a large contract service provider for many correctional institutions and multiple counties therein. Today, Center Point serves more than 4,000 men and women each year providing comprehensive, evidence-based services for homeless individuals, veterans, substance users, women with children, families, adolescents, those who are unemployed and those involved with the criminal justice system.

## —AGENCY GOALS—

**Provide a range of cognitive,** behavioral and psychosocial skills training aimed at enhancing personal, moral and social responsibility.

**Develop educational,** vocational and interpersonal skills to promote personal and social productivity.

**Create value-based opportunities** which maximize successful pro-social community integration.

**Improve the quality of life.**

Center Point offers a wide range of treatment options and social services for at risk individuals. Services include:

- **Assessment & evaluation**
- **Outpatient treatment**
- **Residential programs**
- **Transitional & permanent housing**
- **Job preparation training, vocational programs, & job placement assistance**
- **Case management**
- **Specialized gender-appropriate services.**

Ongoing support is provided through continuing care, aftercare, transitional housing and supportive services.



# The Position

The Executive Vice President is an at-will position that reports directly to the Chief Executive Officer (CEO) and works with a nine-member Board of Directors. This position is a newly created role that will oversee the Center Point operations including programs, facilities and real estate, administration and, grant management and finance (including payroll, MIS, HR); including a \$27MM–\$35MM budget. This person will have additional responsibility of overseeing approximately 270 staff and a variety of behavioral health programs. We are currently in several state prisons in California and provide services in seven counties in California and a Veteran's program in Austin, Texas.

## CURRENT / FUTURE CHALLENGES & OPPORTUNITIES

- **Launched a new electronic** medical health records system (Wellgent), and upgraded financial system software
- **Recertified residential treatment** facilities with CARF (required every 3 years)
- **New programs** in Napa County— withdrawal management/detox and residential program and outpatient programs in Contra Costa County.
- **Fundraising**—marketing our services and expanding into other areas



## EMPLOYMENT STANDARDS

- Any combination of education, experience, and training that would likely provide the knowledge and abilities listed herein. Typically, this includes:
  - A Master's degree in health care administration, public health, psychiatric nursing, psychology, sociology, counseling, public administration, business administration or a related field from an accredited college or university, *and*
  - Knowledge of California policy related to health and human services.
  - Several years administrative or management experience at the level of division director, program manager, and/or center or facility manager in a mental health or substance abuse services program, or closely related health or human service program.
  - Clinical licensure highly desired.
- By time of hire, obtain a valid California Driver's license and maintain a satisfactory driving record.
- Pass a satisfactory background and reference check process.



# The Ideal Candidate *will...*

## **Be Business Savvy/a Leader/an Administrator**

- Provide inspirational leadership, direction, and coaching.
- Create a performance-based organizational culture and performance measures.
- Provide fiscal oversight and accountability of a multi-million budget, including budget development, revenue forecasting, grants and loan management.
- Be a strategic thinker, creative problem solver, and accountable decision maker.
- Be politically savvy and able to address complex issues in public settings.
- Plan and manage short- and long-term growth.
- Serve as Acting CEO in the absence of the CEO.
- Provide strategic, operational and tactical leadership to executive and Board leadership.
- Actively play an integral role in leadership teams, having the credibility and business knowledge to contribute to the overall business decisions.
- Be adept at contract negotiations, development and performance oversight.
- Be self-directed, motivated, resilient, and flexible.
- Possess energy and enthusiasm for alternative approaches to project execution and organizational initiatives and collaboration with other community agencies (city, county and state).
- Have a “can do” attitude and be a team player.
- Develop and create partnerships, build consensus, and bring harmony and cohesion.
- Provide guidance on multi-year program planning.

## **Be Empathetic & Passionate / Be a Trust Builder & Program Champion**

- Have knowledge of California’s drug medical waiver.
- Balance a combination of clinical acumen, and economic and political savvy.
- Take assertive action to improve equity in communities served by HHS.
- Value the importance of diversity in the workplace.
- Lead with integrity, transparency and ethical behavior.
- Understand the value of connecting with consumers’ family members for successful recovery.
- Endorse accountability through data and evidence-based practices.
- Work across systems of care and break down barriers and silos.
- Consider innovative service delivery models to improve access to services.
- Prioritize resources based on greatest need and return on investment and adjust accordingly.
- Real estate acumen for oversight of facilities and related properties.

## **Be a Community Partner/a Communicator/a Collaborator**

- Build trust and value the importance of connecting with other community organizations.
- Partner with the CEO in representing the organization with external stakeholder groups.
- Serve as the organizations key organizational leader on issues regarding financial management, information technology, security, health and safety, procurement, and facilities.
- Use effective, clear and concise communication and presentation skills.
- Operate within a strong ethical framework and strive to uphold the public trust while improving accountability, customer service, and efficiency.
- Oversee the effectiveness of complex billing and funding streams.



# SALARY & BENEFITS

Annual Salary **\$165,000 – \$185,000 DOE/DOQ**, and an attractive benefits package that includes:

## **Retirement/Pension**

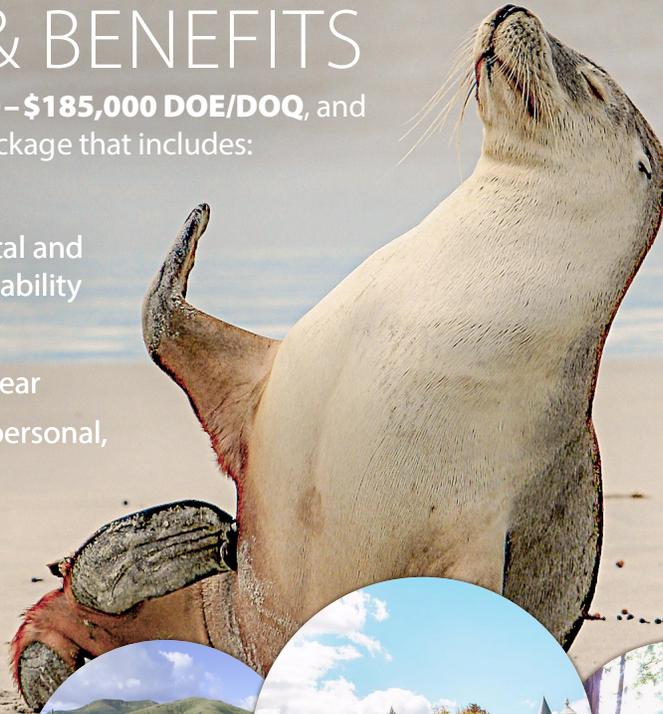
**Insurance.** Health, dental and vision and long term disability

## **401 K plan**

**Vacation:** 15 days per year

**Leaves:** Bereavement, personal, sick leave

**Holidays:** 10 days per calendar year.



# HOW TO APPLY

For first consideration **APPLY IMMEDIATELY** at:

—— [wbcpinc.com/job-board/](http://wbcpinc.com/job-board/) ——

**SECURE THE DATES!**

Interviews will be held **in June.**

Please contact your recruiter, **Wendi Brown**, with any questions:

**866.9227.WBCP** (toll free) | **541.664.0376** (direct) | [wendi@wbcpinc.com](mailto:wendi@wbcpinc.com)