

CAREER OPPORTUNITY

*Tuolumne County is
a place where all citizens
enjoy opportunities
to thrive in a safe,
healthy and productive
community.*



Public Health Officer TUOLUMNE COUNTY

SALARY: \$167,756–\$204,796 Annually DOE/DOQ

Tuolumne County seeks a Public Health Officer with passion, experience, talent and dedication to serving our community. Successful candidates will be a...

- ⇒ public health professional,
- ⇒ medical doctor,
- ⇒ responsive professional,
- ⇒ collaborator,
- ⇒ partner,
- ⇒ effective communicator,
- ⇒ and effectively serve as our public health subject matter expert.



the community

Tuolumne County is located in the heart of the California “Mother Lode” gold country region in the foothills of the Sierra Nevada mountain range. Just 125 miles east of San Francisco, south of Lake Tahoe, and home to Yosemite National Park and the Stanislaus National Forest, the area abounds with recreational opportunities and beautiful scenery with many lakes, rivers, hiking trails and ski areas within its boundaries. Tuolumne County is rich in California history and visitors can step back in time at Columbia and Railtown 1897 State Historic Parks. A strong arts and cultural presence is felt through the Tuolumne County Arts Alliance, live theater venues, art galleries, special events, and museums. A small community atmosphere is prevalent throughout the County and is the hallmark of Sonora, the county seat and only incorporated city, as well as the towns of Twain Harte, Columbia, Groveland, Jamestown, and Tuolumne.



who we are

The Public Health department is one of five departments within the Human Services Agency with a current annual budget of approximately \$6.4 million and a staff of 26. The staff consists of five managers, including a Director of Public Health Nursing, a Program and Services Manager, a Program Supervisor, a Supervising Public Health Nurse, and an Emergency Medical Services Coordinator. The purpose of the Tuolumne County Public Health Department is to protect and preserve the health and well-being of all citizens of Tuolumne County by preventing and controlling disease, injury and disability and by promoting healthy lifestyles. The Public Health Department provides a variety of health services and programs including communicable disease control, vital statistics, child health services, emergency medical services, and health education. The department staff also works with the Environmental Health Department in investigation of environmental hazards and implementation of policies particular to public health implications. The department operates a part-time family planning/STD, TB screening, and immunization clinic for low-income persons. The clinic manages approximately 815 visits annually.

Our Department is dedicated to serving those most vulnerable in our community. We have a great team in Tuolumne County ranging from individual contributors up to executive leadership. This is a great place to work as we foster a culture that is centered on community connection. You can find more information about our division, programs and services:

www.co.tuolumne.ca.us/index.aspx?NID=250



the position

The Health Officer (HO) is the face of Public Health in the County and is responsible for public health policy development and community health planning. This is an at-will position appointed by the Board of Supervisors that reports on a day-to-day basis to the Director of the Human Services Agency. The Health Officer works closely with state and federal agencies, the County Executive Office, HSA executives, support staff and other County departments, including the Sheriff's jail staff. In addition, this position plays a strategic and critical role in collaborating with emergency management departments and professionals, community health providers, foundations, committees, community-based organizations, and the community-at-large to set local priorities.

The Health Officer serves as the medical subject matter expert for public health under administrative oversight by the Director of the Human Services Agency and provides technical consultation to public officials and other health providers. The incumbent may oversee the work of two to three staff, plans and directs programs, enforces local health orders and ordinances pertaining to protection of public health, assesses the community health status, has overall direction and guidance related to public health matters and advises the Human Services Agency Director and Board of Supervisors on community health issues.



EMPLOYMENT STANDARDS: EDUCATION / EXPERIENCE

The successful candidate will:

- ⇒ Be a graduate from a recognized medical school approved by the Council of Medical Education and Hospitals of the American Medical Association with a degree of M.D.
- ⇒ Possess a valid Physician's and Surgeon's license issued by the Board of Medical Quality Assurance of the State of California; out of state licensed physicians must be willing and able to obtain licensure in the State of California.
- ⇒ Demonstrate familiarity with the broad range of specific public health programs in California.
- ⇒ Possess a California driver's license upon date of hire, and have a satisfactory driving record.
- ⇒ Be able to attend meetings outside of normal working hours and must work on-call to respond to emergency situations during weekends, holidays, and other off-hour shifts.

Desirable:

- ⇒ Master's degree in Public Health: additional graduate level coursework in Public Health, Epidemiology, Environmental Health, Maternal and Child Health, or closely related field.

the ideal candidate will:

Leadership / Public Relations / Communication

- ⇒ Have a passion for public health and serving people in our community.
- ⇒ Maintain high visibility on community health issues and represent the County in a medical capacity in interaction with: the community, advisory committees, governmental agencies, and professional organizations.
- ⇒ Oversee the work of assigned staff.
- ⇒ Serve as a primary spokesperson for medical issues on behalf of the local health department.
- ⇒ Provide medical leadership during a public health threat or emergency and determine the level of response required, with the authority to declare a public health emergency.
- ⇒ Establish and maintain cooperative working relationships with groups, organizations, employees and officials and maintain a strong partnership with local law enforcement agencies.
- ⇒ Work with County, State, Federal and local government officials in the establishment of coordinated and effective programs and services.
- ⇒ Work with the local medical community to provide information, consultation and leadership on medical issues related to Public Health.
- ⇒ Be responsive to the needs of the County Board of Supervisors, County Executives, constituents, the Human Services Agency Director, media and emergency management professionals.
- ⇒ Communicate successfully with the media and takes an interest in public relation strategies.
- ⇒ Demonstrate operational agility and effectively leverages resources.
- ⇒ Communicate complex medical information to people at various levels of understanding.
- ⇒ Attend local and statewide meetings and conferences, and represent the County on multiple local boards and commissions.
- ⇒ Analyze and make recommendations regarding legislation and potential impact in public health policies, programs and processes.
- ⇒ Make public presentations to the Board of Supervisors and community groups concerning public health matters.

Technical / Medical / Public Health

- ⇒ Serve in the capacity of the Medical and Health Operational Area Coordinator (MHOAC) and subject matter expert in public health emergency preparedness and multi-agency coordination.
- ⇒ Provide guidance, consultation and policy direction in a medical capacity to physicians, laboratories, hospitals, health care providers, schools, correctional facilities and the public for diagnosis, mitigation and prevention of reportable communicable diseases, sexually transmitted diseases and Tuberculosis.
- ⇒ Provide sound medical and Public Health policy direction.
- ⇒ Promote the advancement of maternal and child health.
- ⇒ Provide medical consultation to public and environmental health programs in compliance with California Health and Safety Codes and local ordinances.
- ⇒ Have knowledge of Federal, State and local laws pertaining to the role of the Public Health Officer.
- ⇒ Direct and evaluate the medical oversight of public health programs.
- ⇒ Monitor the jail medical program and participate in quality assurance components of inmate health care.
- ⇒ Approve prescriptions dispensed by the Health Department and may perform clinical services as needed.
- ⇒ Ensure proper management and compliance with applicable grants.
- ⇒ Support program development, analysis and evaluation.



salary & benefits

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- ⇒ CalPERS retirement: formula is dependent upon hire date
- ⇒ 80 hours annual Management leave
- ⇒ County-paid \$100,000 life insurance policy for the County employee
- ⇒ 180 hours personal leave in initial year of employment, increases with years of service
- ⇒ Cafeteria Program: \$1,100–\$1,869 contributed monthly towards health benefits dependent on level of coverage, or \$500 cash out option
- ⇒ Annual cash out of up to 200 accrued Personal Leave hours, based on MOU criteria
- ⇒ Eleven (11) holidays per year
- ⇒ Health club membership contribution of up to \$60 per month
- ⇒ County covers the cost of maintaining required license, including required CEU's (subject to IRS limits)
- ⇒ Deferred Compensation 457 plans

how to apply

For first consideration please apply by SUNDAY, NOVEMBER 19, 2017.

Please send cover letter and resume to: kphipps@co.tuolumne.ca.us
(All applicants invited to interview will be asked to complete a County application.)

TENTATIVE INTERVIEW TIMELINE

*Mark your calendar for these Important Dates: **DECEMBER 11–15, 2017**
Exact interview dates to be determined.*

QUESTIONS?

Call **Kimberly Phipps** at **209.533.6957** or email kphipps@co.tuolumne.ca.us

Tuolumne County is an Equal Opportunity Employer. Arrangements may be made to accommodate applicants with disabilities.