



Family Violence Prevention Fund

Creating Futures Without Violence

Work for one of the best non profit organizations in the country, where you can make a global impact on millions of lives everyday.

SEEKING:

Chief Operating Officer/
Chief Finance Officer



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The Family Violence Prevention Fund (FVPF) is looking for a Chief Operating Officer/Chief Financial Officer (COO/CFO) who has organizational leadership, financial acumen, strategic business thinking, and technically savvy business strengths. As COO/CFO, you will be the strategic business partner to the Chief Executive Officer (CEO) and play a leading role in growing FVPF to the next level of success.

FVPF International Center



WHO WE ARE For more than three decades, the FVPF has worked to end violence against women and children around the world and has set the pace and standard for awareness, policies and action to stop violence in homes and communities. Instrumental in developing the landmark Violence Against Women Act passed by Congress in 1994, the FVPF has continued to break new ground by reaching new audiences including men and youth, promoting leadership within communities to ensure that violence prevention efforts become self-sustaining, and transforming the way health care providers, police, judges, employers and others address violence. Our efforts to benefit greater numbers of people make the scope of our endeavors increasingly international. Passage of the International Violence Against Women Act (I-VAWA) is a key policy priority for the 112th Congress.

FVPF has three offices in the U.S.: San Francisco, Washington D.C., and Boston. We are in the process of building our new San Francisco office and [International Center](#), which is part of the Presidio National Park. The International Center will be the only facility in the world dedicated to creating international conferences, forums, and exchange programs supporting everyone's right to live free of violence. The center will bring global leaders and community activists together to work toward new solutions that will advance the status of women, children, and families throughout the world.

FVPF is professionally and financially strong. For the past three years we have received Four Stars from Charity Navigator, independent charity evaluator of philanthropic organizations evaluating the financial health of America's largest charities. With 30 years in business, an incredibly talented team, clean audit and financial accounting, a net worth of \$32 million, and a vision to make a difference in the world, FVPF is an organization you want to work for.

THE JOB | Our COO/CFO is a newly created position and a rewarding career opportunity for the right person who has a desire to make a positive difference in the world. This position is at-will and reports to the CEO. You will lead a management team and staff overseeing Administration, Human Resources, Talent Development, Facilities, Finance, and Information Technology, and manage a multi-million dollar budget.

Our ideal candidate will have excellent interpersonal and versatile communication skills to lead an organization that communicates with the highest levels of government and private sector professionals, and respects cultural and economic differences. **As COO/CFO, you will:**

Strategic Business Partner / Business Acumen / Communications

- Partner with the CEO in building the strategic goals of the organization
- Be the big picture, organizational and administrative problem solver
- Have an excellent background as a leader transforming organizations and leading growth
- Provide visionary ideas and new opportunities to reach organizational goals
- Convey confidence in your presence, communications, direction, and recommendations
- Use your masterful communication skills to build trust and develop relationships
- Perform well under pressure, champion change, and successfully manage priorities

Leadership / Human Resources / Talent Development

- Align the organization and staff with the strategic vision
- Lead, inspire, develop and empower a talented team of professionals overseeing Administration, Facilities, Human Resources, Talent Development, Finance, and Information Technology
- Guide staff to new pathways to obtain objectives
- Review and recommend updates and improvements regarding organizational benefits and other human resource related policy recommendations
- Assess needs, provide recommendations and lead the implementation of organizational training and staff development

National and International Facilities / Information Technology

- Keep up with new business technologies and organizational best practices and provide recommendations to be more efficient and effective
- Manage multiple national locations and ensure offices are aligned and communicating effectively
- Oversee the successful development of the new International Center
- Manage the effectiveness of our International Center's global communications
- Ensure the organization's state-of-the-art technology, database systems and programs are functional and relevant
- Ensure tools, resources, processes and training are in place for staff to be successful using the new International Center's technology
- Analyze and recommend changes to computer programs in all areas of the organization (databases accounting, etc.)

Finance / Administration

- Be the face to the Presidio Trust and manage a number of senior relationships
- Develop and manage financial and business planning, and forecasting
- Oversee the Director of Finance and accounting team
- Manage a \$15 million dollar budget and net assets of \$32 million
- Manage financial investments and risks, and make recommendations for new opportunities
- Develop and sustain business relationships including Board, bank and donor relations
- Improve business processes and develop innovative approaches to doing business better
- Operate with a strong ethical framework and uphold public trust

WORK, LIVE AND PLAY IN SAN FRANCISCO, CALIFORNIA

San Francisco is a unique and breathtaking metropolis. From the famous icon of the Golden Gate Bridge to the exquisite art galleries at San Francisco Museum of Modern Art, the City takes pride in its unrivaled attractions, renowned museums, and its unique neighborhoods which are treasures of its own. San Francisco's variety of sites, shops, and restaurants reflect the City's great ethnic and cultural diversity. The City is the financial, cultural, and transportation center of the San Francisco Bay Area, a region of more than 7.4 million people. With a vibrant and successful business community and a principal banking and finance center, San Francisco is one of the world's top producing cities, and among the top twenty global financial centers. Renowned for its cool summers, culturally rich streetscapes, steep rolling hills, eclectic mix of architecture, famous landmarks, and upscale restaurant and entertainment scene, San Francisco is one of the best places to work, live and play.



SALARY AND BENEFITS

FVPF has an attractive salary and benefits package with medical, dental, life insurance, 401(k) plan and more.

HOW TO APPLY

The recruitment will close when the needs of the organization are met, so apply ASAP!

Send cover and resume to wendi@wbrowncreative.com, or Fax to: **1-866-224-1423**

Contact your recruiter, Wendi Brown, with any questions:

wendi@wbrowncreative.com

541-858-0376 – Direct

866-929-9227 – Toll Free

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Prevention Fund**

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